

S-E-C-R-E-T

10 August 1959

MEMORANDUM FOR: All Bureau Chiefs

FROM : Chief, FBIS

SUBJECT : Letter of Instruction

General

1. [redacted] Assistant FBIS Operations Officer, returned to headquarters on 3 August from his African field survey trip to Nigeria, Ghana, and Liberia. Survey results are now being evaluated. [redacted] 50X1
2. FBIS' service to the U.S. delegation at the Geneva foreign ministers talks was resumed when the conference reconvened on 13 July and continued until termination of the conference. Propaganda analysis report No. 4C on the conference was cabled to Geneva on 27 July. Support of the U.S. delegation at the Geneva atomic test-ban talks is continuing, with propaganda on the talks covered in the cables on the foreign ministers talks. [redacted] 50X1
3. A review of Soviet radio propaganda by Radio Propaganda Branch on Vice President Nixon's Moscow visit through 29 July was prepared on that date at the Director's request, for forwarding to the Vice President. Two propaganda-analysis items on the FBIS Wire responded to State Department and DD/P requests for reviews of the bloc propaganda assault on "Captive Nations Week" and of Moscow's initial reaction to the Nixon visit and the U.S. exhibition. A further report on Moscow radio treatment of the Nixon trip was prepared by Radio Propaganda Branch on 5 August at the Director's request for forwarding to the Vice President on his return. [redacted] 50X1
4. The FBIS direction-finding problem was raised at the 28 July meeting of the U.S. Intelligence Board. The Board agreed to conduct a study of the problem and ordered the constitution of an ad hoc subcommittee. [redacted] was appointed chairman. [redacted] 50X1
[redacted] 50X1
[redacted] 50X1
5. Plans for a pilot TV monitoring project in Havana have been cancelled because of budgetary limitations and the unstable situation in Cuba. Experimental monitoring to include photography will be undertaken at selected field bureaus. [redacted] 50X1
6. There was a slight drop in Latin American subversive and clandestine broadcasting activity, due in part to seizure of some transmitters and apparently also to increasing political pressures. A new Venezuelan clandestine was intercepted, as well as additional anti-Dominican broadcasts by Venezuelan transmitters. In the Near East, one of the two UAR-sponsored Anti-Qasim clandestine stations ceased operations, but the most powerful of the overt Radio Cairo transmitters came on the air. [redacted] 50X1

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7. A new series of Quechua broadcasts by Radio Moscow occurred during the month. Special tape recordings were prepared for USIA who is forwarding them to a reputedly qualified translator at its La Paz post. A tape of the former series was also sent to La Paz. [REDACTED]

50X1

8. USIA advised FBIS that an immediate reduction of two teletypists must be made in the joint London wire staff owing to a budget reduction, and agreed to bear the burden of service reduction resulting therefrom. Meanwhile approval was given FBIS London for the procurement of new local circuits, effective 1 February, necessary for the consolidation of communications at Caversham. USIA was assured that FBIS will continue joint operation until the Embassy is ready. [REDACTED]

50X1

9. A new preprinted heading for the "pink sheet" was inaugurated. The revised format, which more prominently identifies FBIS as the source of the information reported and changes the heading to "Significant Radio Reportage" (dropping the redundant qualifier "foreign"), considerably enhances the appearance of this daily summary of broadcast highlights. [REDACTED]

50X1

10. Of 297 items included in the OCI Daily Digest during the month, 76 (25.5 percent) were based wholly or in part on FBIS sources. [REDACTED]

50X1

11. At the request of the office of the Commandant, Army War College, reprints (250 copies) of two Moscow Radio commentaries carried previously in the Daily Report were made for the summer class convening 13 July. The purpose was to provide current examples of representative Soviet radio propaganda for student study and discussion. [REDACTED]

50X1

12. FBIS operations at the Bolo Point site in Okinawa may be affected by Air Force plans to install and periodically test MACE launching facilities on the old Bolo airstrip, and Army plans for test firings at Nike/AJAX Site near the FBIS Station. Related questions are being studied preparatory to determination of steps to curtail test firings if possible, and to again reserve space for FBIS at Sobe, should it become necessary to move the station. [REDACTED]

50X1

13. Department of State allocated funds to build the Saigon Embassy, and plans to advertise for bids in late 1959. Space for the FBIS Saigon Bureau is now planned on the second floor. However, projected operation of Commo transmitting antennas on the roof with FBIS receiving antennas raises some doubt as to the usefulness to FBIS of space in the Embassy. Chief, Saigon Bureau has been asked to comment and make recommendations. [REDACTED]

50X1

14. On 10 July FBIS presented an orientation for a small group comprised of State and Army Map Service personnel. On 17 July [REDACTED] Acting Chief of Biographic Register presented an orientation to a group of 15 FBIS staffers on the functions and responsibilities of BR. [REDACTED]

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15. After study of space and other factors involved in the physical consolidation of the Editorial Branch and Radio Propaganda Branch reference facilities. it was concluded that no action should be taken at this time.

50X1

16. Beginning with the Target List issued 31 July a new category, "International Congresses," was added as section VIII. The purpose here is to divorce such targets from any one world area, since by their nature they encompass all areas, and by grouping them together as a separate unit to emphasize the growing importance such world meetings are assuming from the intelligence standpoint. Field editors are invited to comment on this new feature and to make any other suggestions which will make the Editorial Target List a better working tool.

50X1

17. The following employees have received awards for language proficiency (M - Maintenance, A - Achievement):

50X1

French

Italian

50X1

[Redacted]

[Redacted]

50X1

Russian

[Redacted]

50X1

Spanish

[Redacted]

50X1

PROPAGANDA ANALYSIS COMMENT

[Redacted]

50X1

1. London Bureau editors are requested not to be overly sparing in the filing of material from "Voice of Truth" broadcasts in Greek. Nothing was received in headquarters, for example, in regard to this station's handling of the Glezos campaign. A few sample commentaries or better yet an FYI along the lines of the roundup published in the BBC's SUMMARY OF WORLD BROADCASTS (Part IV, weekly supplement no. 12, July 9) would have been welcomed here.

2. Radio Propaganda Reports issued in July: (responsible analyst indicated in parentheses)

- a. "Moscow and Peking Propaganda on Japan: Intensified Assault on U.S.-Japanese Relations," filling a request from the U.S. Embassy, Tokyo.

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b. "Further Development of Khrushchev Cult," updating a March report on the evolution of the Khrushchev cult [redacted]

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c. "New CPSU Control Organs to Help Curb Economic 'Indiscipline'" [redacted]

50X1

3. Propaganda Analysis Items on the FBIS Wire in July (responsible analyst indicated in parentheses)

a. "Attack on 'Captive Nations Week'" by bloc radios, in response to queries from State and DD/P [redacted]

50X1

b. "Initial Moscow Reaction to Nixon Visit and U.S. Exhibition," for requestors in State and DD/P [redacted]

50X1

c. "Atomic Submarines Models Carried in Soviet Navy Day Parade," conveying the impression that nuclear submarines are being developed in USSR [redacted]

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FIELD OPERATIONS COMMENT

1. The Records Center has expressed hearty approval of the practice of several bureaus to cover with "Dictapak" envelopes the mounted belts in shipments sent for permanent retention. This use of envelopes, otherwise thrown away, saves a step in the handling at the Record Center when the items are placed in permanent storage, and its adoption by all bureaus is strongly urged.

2. Bureaus are advised that the Stelma electronic word counters, now in use at some bureaus and to be installed at others, are for the purpose of measuring overall traffic volumes for communications management purposes. These overall figures include everything except test tapes, and care must be taken to insure that the switch for the appropriate counter is thrown off during test transmissions. The switch and its use are identified in operating instructions provided by the Engineering Staff.

3. The Western Hemisphere specialist of the Broadcast Information Section, [redacted] departed for two months TDY at Panama Post. In addition to STAT
cruising the current Caribbean situation and specific Latin American needs, he will provide the first survey of potential of the new Post operations site.

EDITORIAL BRANCH COMMENT

1. General

a. Field editors are reminded of the need to identify by appropriate processing indicators any portions of speeches or other materials contained in FYI's or editorial reports but actually processed in other than summary form. This type of material is frequently used by the FBIS Wire and often elicits queries from consumers regarding extent of processing and prospects for future expansion. Accurate identification of textual or excerpted portions can be of considerable importance in answering such queries and also help the wire editor decide whether to run an item immediately or defer it for fuller processing.

b. A small book, "The Elements of Style" (published by the Macmillian Company), written by William Strunk, Jr., with an introduction by E.B. White, is called to the attention of all--editors, monitors, engineers, administrators--for their enjoyment and an instruction in lucid English. Particularly appropriate, from page 17:

Vigorous writing is concise. A sentence should contain no unnecessary words, a paragraph no unnecessary sentences, for the same reason that a drawing should have no unnecessary lines and a machine no unnecessary parts. This requires not that the writer make all his sentences short, or that he avoid all detail and treat his subject only in outline, but that every word tell.

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the question as to whether
there is no doubt but that
used for fuel purposes
he is a man who
in a hasty manner
this is a subject that
his story is a strange one
owing to the fact that
in spite of the fact that
call your attention to
the fact that
I was not aware of the
fact that
his brother, who is a
member of the firm

whether (the question whether)
no doubt (doubtless)
used for fuel
he
hastily
this subject
his story is strange
since (because)
though (although)
remind you (notify you)

I was unaware that (did
not know)
his brother, a member of
the firm

2. London Bureau

a. The bureau is commended for its coverage of the Khrushchev visit to Poland.

b. Roundup writers are reminded that a single descriptive sentence in the roundup is generally sufficient for an important item which is reasonably certain to be published in full in the same day's Daily Report. In preparing the roundup the writer should make an effort to eliminate inconsistencies in tenses.

3. Mediterranean Bureau

a. The bureau is commended for its rapid and accurate processing of the voluminous Iraqi anniversary material. Use of alternate facilities during communications outages enabled the Daily Report to publish promptly the account of the Baghdad anniversary parade and the Nasir interview material.

b. The trend toward continued tightening of the Middle East Review is appreciated. Topical heads such as "Kirkuk Revolt" or "Egyptian Anniversary" are preferable to such general heads as "Iraqi Affairs" or "Egyptian Affairs." Writers should keep in mind that the roundup is to be written in the present tense.

c. The increased briefing of routine Middle East material and general improvement in the writing of briefs have been welcomed by headquarters editors. In briefing UAR items the terms "northern" and "southern" regions may be dropped in favor of "Syrian" and "Egyptian."

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d. To facilitate distribution in headquarters, briefs processed from Soviet regional transmitters should be slugged "USSR Regional Briefs" only if they deal with topics of a regional nature. All items pertaining to international matters, such as the visits of foreign dignitaries, or with national affairs should be given the appropriate "USSR International Brief" or "USSR National Brief" slug and filed without the "[] Only" flag.

STAT

4. Austrian Bureau

The bureau's response to the request for FYI's listing available leader speeches and advising headquarters of proposed filing dates is greatly appreciated. [] A261555 and A301346 and [] A021551, 061704 and 071410 are excellent examples of FYI's which greatly facilitate headquarters publication planning.

STAT

5. East and West Coast Bureau, Panama Post

Coverage of the prolix Castro speeches has been generally good. It is suggested that direct quotations be used whenever possible, although the difficulties in this respect are fully appreciated. Improved coordination between WCB and the Panama Post in processing lengthy speeches should result in increased economy of effort by personnel of both bureaus.

ADMINISTRATION

1. Bureaus are advised that all claims for Compensation and Medical Benefits must be presented to headquarters. Payment may not be made in the field.

2. The following FBIS regulatory issuances were released during the month of July:

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PERSONNEL CHANGES

1. New Employees in FBIS

Name

Assignment

Editor, Ed. Br.
Clerk Typist, Ed. Br.
Teletypist, Ed. Br.

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PERSONNEL CHANGES (Cont'd)

2. Reassignments



<u>From</u>	<u>To</u>	
Ch. Monitor Med. Bur.	Editor Ed. Br.	STAT
Editor London	Editor Ed. Br.	
Watch Off. Okinawa	Watch Off. WCB	
Editor Ed. Br.	Editor ECB	
Editor London	Editor Ed. Br.	
Editor Ed. Br.	Editor WCB	
Watch Off. Med. Bur.	Watch Off. ECB	
Watch Off. WCB	Watch Off. Hokkaido	
Ch. Engineer WCB	Ch. Engineer Okinawa	
Editor Ed. Br.	Editor London	
Watch Off. WCB	Watch Off. Okinawa	
Editor WCB	Editor Okinawa	
Librarian ECB	Librarian Ed. Br.	
Editor Ed. Br.	Editor Okinawa	

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<u>Reassignments</u> (Cont'd)	<u>From</u>	<u>To</u>	
<div></div>	Editor Ed. Br.	Editor Tokyo	STAT
3. <u>Separations</u>	<u>From</u>		STAT STAT
<div></div>	Monitor ECB	<div></div>	
		ROGER G. SEELY	/

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